



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

FORM FOR ACQUISITION

Section 1: Data Description *(to be completed by Data Sponsor)*

| | | | |
|---|---------------|---|----------------------|
| Dataset Codename: <i>(please consult <u>the relevant team</u> to obtain an MI5 codename)</i> | | <u>Form for acquisition</u> Reference: <i>(this should be obtained from <u>the relevant team</u>)</i> | |
| Data Sponsor: <i>(name and <u>Staff Role</u>)</i> | | | |
| Source Database: | | | |
| Supplier Organisation: | | | |
| Original Source: <i>(if different from supplier)</i> | | | |
| Supplier Contact Details: | | | |
| Supplier System Accreditation: | | | |
| Description of Data: | | | |
| Supplier Classification: | Please select | (no STRAP) | (no national caveat) |
| Adverseness: | please select | | |
| Does the dataset contain Personal Data? <i>(provide further detail in the adjacent box)</i> <input type="checkbox"/> Identifying Personal Data <i>(from the data itself or in combination with other data that is or likely to become held by MI5)</i> <input type="checkbox"/> Information about Activities <i>(e.g. travel, [REDACTION])</i> <input type="checkbox"/> Sensitive Personal Data <i>(biometric, financial, medical, racial or ethnic origin, religious, journalistic, political, legal, sexual, criminal activity)</i> | | | |



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

| | | | |
|--|---|--------------------------|--|
| <input type="checkbox"/> Other | | | |
| Data on UK Nationals: | | | |
| Data on Minors: <i>(defined as anyone under 16, if possible please provide metrics)</i> | | | |
| Data Schema Provided: | | | |
| Size of dataset: | Please select please be more specific if possible | | |
| Start of Dataset Coverage: | | End of Dataset Coverage: | |
| Proposed Update Frequency: | | | |
| Change/Delta Size: | | | |
| [REDACTION] | [REDACTION] | | |

Section 2: Business Justification & Privacy Assessment *(to be completed by Data Sponsor)*

| | |
|---|-------------|
| Proposed Destination System(s): <i>(please note that loading may only occur to destinations listed here):</i> | [REDACTION] |
| Proposed Access Restrictions: | |
| Retention Period: This dataset will be automatically entered into a [REDACTION] rolling review period for deletion. Please state the business case for a different deletion review period here if appropriate. | |

[REDACTION]



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

| | |
|---|---------------|
| <p>Statement of necessity and proportionality:</p> <p>Please now explain why the acquisition is necessary and proportionate covering the following points:</p> <ul style="list-style-type: none"> • How will the data be used? • What results or benefit do you expect it to provide? • Are there alternative means of achieving the same results? | |
| <p>Assessment of Privacy:</p> | |
| <p>Assessment of Actual Intrusion and measures taken to minimise this:</p> <p><i>(Actual intrusion in this case is taken to mean the intrusion or interference with privacy caused by accessing the data as a result of analysis.)</i></p> | |
| <p>Classification of Actual Intrusion:</p> | Please select |
| <p>Assessment of Collateral Intrusion and measures taken to minimise this:</p> <p><i>(Collateral intrusion in this case is taken to mean the intrusion caused by holding the dataset in our analytical systems, prior to any action taken by an analyst or investigator.)</i></p> | |
| <p>Assessment of Collateral Intrusion:</p> | Please select |
| <p>Referred to <u>Ethics</u>:</p> | Please select |
| <p>If you have answered 'yes' to the above, please provide further detail:</p> | |
| <p>Business Justification Sign Off <i>(to be completed by Data Sponsor and electronically initialled when complete)</i></p> | |
| <p>Name/<u>Staff Role</u>:</p> | |
| <p>Date:</p> | |
| <p>Please initial electronically once completed</p> | |



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

Business Justification Approval *(to be completed by Data Sponsor Senior MI5 Official)*

I am satisfied:

- that the use of this dataset is necessary
- that the use of this dataset is proportionate to what is sought to be achieved

Name/**Staff Role**:

Date:

Please initial electronically once completed

Section 3: Legality of Acquisition *(to be completed by a legal adviser)*

Legal Adviser Comment:

Legality of Acquisition Sign Off *(to be completed by a legal adviser)*

Name/**Staff Role**:

Date:

Please initial electronically once completed

Section 4: Technical Feasibility *(to be completed by technical team ingesting the data)*

Technical Team(s) Comment
(If required)

Technical Feasibility Sign Off *(to be completed by technical team ingesting the data)*

Name/**Staff Role**:

Date:

Please initial electronically once completed



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

Section 5: Information Assurance *(to be completed by the relevant team)*

The relevant team

Comment:

Please comment on the following:

- Intrusion
- Proportionality
- Necessity
- Adverseness

Does holding this dataset have the potential to cause political embarrassment or reputational damage to the Service and its partners?

Overall Classification of Corporate Risk:

Please select

Access Restrictions:

Handling Caveat:

MI5 Classification:

Please select

(no STRAP)

(no national caveat)

Information Handling

Category:

Review Period:

Referred to **Ethics**:

Please Select

Referred to **Legal Adviser**:

Please Select

Information Assurance Sign Off *(to be completed by the relevant team)*

Name/**Staff Role**:

Date:

Please initial electronically once completed



NOTE: REDACTIONS ARE INDICATED [REDACTION] AND GISTS ARE IN BOLD, DOUBLE-UNDERLINED AND ITALICS

Section 6: Final Approval *(to be initialled electronically by SIRO or designated person)*

I am satisfied:

- that the use of this dataset is necessary
- that the use of this dataset is proportionate to what is sought to be achieved
- that legal, ethical and practical implications have been adequately examined
- that satisfactory arrangements exist for ensuring proper management and protection of the data

I authorise the acquisition of this dataset.

Final Approval Sign Off *(to be completed by SIRO or designated person)*

Name/**Staff Role:**

Date:

Please initial electronically once completed