

4 March 2014

Sir Iain Lobban
Director
Government Communications Headquarters
Hubble Road
Cheltenham
GL51 0EX
By email: pressoffice@gchq.gsi.gov.uk

Dear Sir,

Re: Request under the Freedom of Information Act 2000

Pursuant to section 1 of the Freedom of Information Act 2000, we kindly request copies of any and all records consisting of or relating to:

- 1) An organisational chart(s) of the departments within GCHQ.
- 2) The number of people who work for GCHQ, broken down by departmental classifications that GCHQ uses in its normal course of business.
- 3) The current menu and price list for any restaurants, canteens, cafes or other food service providers that operate within any GCHQ controlled building.
- 4) Copies of all indoctrination declarations, official secrets act declarations, oaths, or other declarations GCHQ employees sign to receive confidential information.
- 5) A hierarchical list of the levels of security clearance and/or levels of access to classified information in use by GCHQ.
- 6) Documents describing the process and requirements a person must fulfill in order to obtain each level of security clearance and/or access to classified information, including but not limited to, counter-terrorism check, security check and developed vetting.
- 7) The number of people working for GCHQ who have obtained, respectively, each level of security clearance and/or access to classified information, including but not limited to counter-terrorism check, security check and developed vetting.
- 8) Documents, internal policies, or memoranda provided to new GCHQ employees regarding the legality of actions undertaken by GCHQ.
- 9) Documents provided to GCHQ employees setting out ways in which employees can raise concerns regarding the legality or ethical nature of activities undertaken by GCHQ.
- 10) Documents provided to GCHQ employees relating or regarding compliance with the Official Secrets Act.

- 11) Documents provided to GCHQ employees relating to compliance with section 4(2)(b) of the Intelligence Services Act 1994 (ISA).
- 12) Between 2000 and the present, the number of warrants issued pursuant to RIPA on which GCHQ has relied to carry out its activities, broken down by year and by the section of RIPA that authorized the warrant.
- 13) Between 1994 and the present, the number of warrants issued pursuant to the ISA on which GCHQ has relied to carry out its activities, broken down by year and by the section of the ISA that authorized the warrant.
- 14) A document index, including document title and number of pages, or similar inventory provided to the Interception of Communications Commissioner pursuant to the requirements of the Regulation of Investigatory Powers Act 2000 (RIPA) section 58.
- 15) A document index, including document title and number of pages, or similar inventory provided to the Intelligence Services Commissioner pursuant to the requirements of the RIPA section 60.
- 16) Number of instances, broken down by year, when the Director of GCHQ has refused to disclose information to the Intelligence and Security Committee pursuant to Schedule 3, sub-paragraph 3(1)(b)(i) of the ISA; and, the same information as regards sub-paragraph 3(1)(b)(ii) of the ISA.
- 17) Number of violations of any of the Codes of Practice promulgated under RIPA, broken down by year and section of the code violated.
- 18) The British-United States Communications Intelligence Agreement (now known as the UKUSA Agreement, also referred to as the Five Eyes Agreement) and subsequent instruments or other documents constituting agreements regarding the exchange of communications intelligence between the UK government and the United States, New Zealand, Australia and Canada.
- 19) Any other intelligence sharing agreements between the UK government and any other government, aside from the agreements described in request number 18.
- 20) Documents describing the process and requirements a foreign intelligence or security agency must fulfill in order to receive access to information classified by GCHQ.
- 21) The number of foreign intelligence or security agencies who currently have access to information classified by GCHQ.
- 22) The number of employees in foreign intelligence or security agencies, who currently have access to information classified by GCHQ, broken down by agency,

We anticipate your prompt release of these documents.

I look forward to receiving your response within thirty days. I would be grateful if you would acknowledge receipt of this letter. I would prefer to receive all correspondence relating to this request in electronic form to the following e-

mail address: caroline@privacyinternational.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'Caroline Wilson Palow', with a long horizontal flourish extending to the right.

Caroline Wilson Palow
Privacy International

Cc: FOI and DPA Team
Information Management Department
Foreign and Commonwealth Office
Room K4.10 – K4.13
King Charles Street
London
SW1A 2AH
By email: foi-dpa.imd@fco.gov.uk